

Council members are hereby summoned to attend an
Ordinary Parish Council Meeting

To be held on
28th September 2026 at 7pm, at East Haddon Village Hall
for the purpose of transacting the business as follows.

Members of the public are welcome to attend and may address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3 minute duration given to each person in attendance. Please notify the Clerk of your intention to speak

AGENDA

26/90	APOLOGIES
To receive and accept apologies	
26/91	DECLARATIONS OF INTEREST
a) To receive declarations of any Disclosable Pecuniary or Other Interest b) To receive dispensations or written requests for dispensation of DPI	
26/92	CONDUCT A PUBLIC SESSION
Members of the public & press are invited to address Council regarding any matter relating to the business to be transacted. A time limit of 3 minutes per person is permitted with a total time period not exceeding 15 minutes. To receive reports from WNC Ward Councillors, the Police & any other members of local authorities or organisations.	
26/93	APPROVAL OF MINUTES
RESOLVE to approve the minutes of the Ordinary Parish Council Meeting on 20 th July 2026	
BUSINESS TO BE TRANSACTED	
26/94	Councillor Resignation i. To NOTE the resignation of Cllr P Wells ii. To NOTE that a Casual Vacancy is being processed
26/95	West Northants Local Plan Regulation 19 Consultation To NOTE that, should WNC not respond to the Minister of State for Housing and Planning by 29 September, setting out any exceptional circumstances as to why the Local Plan should not proceed, the consultation is expected to commence on 5 October. To CONSIDER how Members wish to proceed and in submitting a response to the consultation.
26/96	Neighbourhood Development Plan (NDP) To consider a Neighbourhood Development Plan and RESOLVE to i. identify at least four councillors to set up and lead the creation of the Advisory Committee including a lead for the project ii. the appointment of an external consultant iii. an allocated budget of £25,000 iv. request agreement from West Northants Council that East Haddon Parish be designated as a neighbourhood area for the development of an NDP

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26/97	Speeding on Tilbury Road To NOTE the response from WNC Highways in response to EHPC's enquiry regarding speeding measures.
26/98	Village Hall – Disabled Parking To NOTE that an application has been made to WNC for a Disable Parking space outside the village hall. If authorised there is a cost of £245 for a sign and road marking plus £170 if a new post is required for the sign.
26/99	Annual External Audit – Year end 31st March 2026 i. To NOTE that the annual external audit has been completed by PKF Littlejohn ii. To NOTE that Section 3 of the Annual Governance Accountability Return (AGAR) – Auditors Report and Certificate has been issued
26/100	Insurance Renewal To NOTE the renewal of the second year of the agreed three-year insurance contract with Zurich Insurance, at a premium of £799.11.
26/101	West Northamptonshire Parish Conference 2026 To CONSIDER attendees at the WNC Conference to be held on Thursday 26th November 2026 10:00am to 1:00pm at The Forum, Towcester.
26/102	Remembrance Day To consider and RESOLVE to the purchase of 20 Poppy signs at a cost of £95 and 15 Tommy signs at a cost of £74.85, for display on lampposts in the parish to commemorate Remembrance Day.
26/103	Newsletter To CONSIDER the publication of a twice-yearly Parish Newsletter and RESOLVE to any costs.
26/104	Climate and Nature Champion To receive an update and to RESOLVE to pay £50 for an owl box.
26/105	West Northamptonshire Council Parish Highways Representative Scheme To CONSIDER if EHPC would be interested in joining the above scheme, should it be established and to nominate a councillor or community volunteer to provide a link between WNC, the community and WNC Highways.
26/106	Grant Applications 2027-28 To NOTE that Grant application forms have been sent out with a return date of 31 st October 2026.
26/107	2026 National Pay Award To note that the unions have agreed to the national salary award of 3.3%, as detailed on the NCALC update on 28 th August 2026. To be back dated to 1 st April 2026.
26/108	Correspondence Overgrowth overhanging the road on St Andrews Road.
26/109	PLANNING To consider any planning applications received since the publication of the agenda
26/110	FINANCE & ACCOUNTS a. To receive financial reports for July and August 2026 – circulated to Councillors prior to meeting b. Internal check: ICO Cllr Cooper to verify Bank Reconciliation for May, June, July and August 2026 c. Bank Balance as at 31 st August 2026 i. Current Account £10,203 ii. Instant Access Account £71,195

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26/111	PAYMENTS
i.	RESOLVE to Ratify payments in appendix 1 made between meetings
ii.	RESOLVE to approve payments in appendix 2 & any invoices received after the publication of the agenda.
iii.	Note receipts in appendix 3
26/112	REGULAR REPORTS
To receive any reports (for information only)	
Cemetery	MW
Defibrillator	MW
Highways	RB
Mowing and Maintenance	MW
Police Liaison Officer	JL
Playing Field	JC
Village Hall Committee	ML
Village Guide, CAN Champion	NB
26/113	MATTERS FOR INFORMATION OR DISCUSSION
To receive any matters for discussion (only)	
26/114	ITEMS FOR NEXT AGENDA
To receive any items for the next agenda	
DATE OF NEXT MEETING : 23rd November 2026	

Signed: *N Wright* 16th September 2026

Clerk: Nicola Wright clerk@easthaddonparishcouncil.gov.uk

Chair: Marysia Wells marysia.wells@easthaddonparishcouncil.gov.uk

Appendix 1 – Payments to ratify

Payee	Details	Amount £
July		
Kim Carne	A5 Flyer, design and print	100.00
Elm Tree	Installation of Bench at Playing Field	220.00
Valda Energy	Street Lighting Electricity – direct debit	64.14
Elm Tree	Removal of ivy from Cedar Tree in Churchyard	220.00
Glasdon	Supply of Bench for Playing Field	693.18
Nicola Wright	Expenses	37.08
Elm Tree	Mowing and weedkiller	160.00
Unity Trust Bank	Service Charge – direct debit	7.00
August		
Valda Energy	Street Lighting Electricity – direct debit	69.85
Unity Trust Bank	Service Charge – direct debit	7.00

Appendix 2 – Payments to approve

Payee	Details	Amount £
Zurich	Annual Insurance	799.11
N Wright	Expenses	11.00

Appendix 3 – Note Income

Received from	Details	Amount £
Richard Spencer	Annual rent of field	100.00

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