



## Ordinary Parish Council Meeting 26<sup>th</sup> January 2026 at East Haddon Village Hall

### **Present**

**Vice Chair:** Cllr J Cooper  
**Councillors:** Cllr N Bell, Cllr J Lambert, Cllr G Wrathall,  
**Ward Councillor:** Cllr C Morton  
**Clerk:** Nicola Wright  
**Public:** 1

# MINUTES

## OPENING PROCEDURES

Cllr Cooper opened the meeting and welcomed all.

### **26/01 APOLOGIES**

Apologies received from Cllr M Wells, Cllr P Wells, Cllr M Marsh, R Brinkman, M Longley

### **26/02 DECLARATIONS OF INTEREST**

- a) There were no declarations of any Disclosable Pecuniary or Other Interests reported
- b) There were no dispensations or written requests for dispensation of DPI

### **26/03 PUBLIC PARTICIPATION**

Cllr Morton provided a report on West Northants Council matters regarding budget and the local plan.

### **26/04 APPROVAL OF MINUTES**

Council RESOLVED to approve the minutes of the Ordinary Parish Council Meeting on 24<sup>th</sup> November 2025.

## PLANNING

### **26/05 2025/2650/FULL - Oakfields Farm, Brington Road, East Haddon**

Self-Build Agricultural Worker's Dwelling  
Council noted approval.

### **26/06 2025/3893/FULL - The Manor House, Main Street, East Haddon**

Conversion of garage area to living accommodation.  
Council noted approval.

**26/07 WEST NORTANTS COUNCIL DRAFT LOCAL PLAN**

The Council considered the Draft Local Plan, a statutory document setting out the vision and planning policies for West Northamptonshire to 2043. It was noted that the identified housing requirement for West Northamptonshire is 47,000 new homes, and that the Draft Plan includes a rural housing policy indicating an allocation of 32 dwellings for East Haddon. The Council RESOLVED to bring forward the preparation of a village communication to include information on the Draft Local Plan, enabling residents to consider the proposals and respond to the consultation.

**26/08 NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)**

Council considered a Neighbourhood Development Plan, a community-led document that sets out planning policies and priorities to guide local land use and development. It was noted that preparing and adopting an NDP can take approximately two years, with an estimated cost of £23,000. This item was deferred to the next meeting to allow fuller Councillor attendance and further consideration of the merits of a Council-led versus Consultant-led approach.

**26/09 CEMETERY**

- i. Council considered the broken kissing gate to St Andrews Road and RESOLVED to a cost of £450 to repair it.
- ii. Council RESOLVED to approve the Memorial Safety Policy.
- iii. Council considered memorial safety. Efforts will continue to be made to contact the owners of memorials that have been laid flat due to instability. It was noted that records for older memorials are limited. Clerk to source a weatherproof sign for the gate and obtain cost estimates for 'sinking' of unstable memorials for future consideration.

**26/10 VILLAGE GATES**

Cllr Wrathall reported that the Tilbury Road Village Gate has been replaced.

**26/11 TREE SURVEY**

This item was deferred in the absence of Cllr Brinkman.

**26/12 BENCH AT THE PLAYING FIELD**

Council resolved to a cost of £500 for the purchase of a bench at the playing field. Clerk to obtain cost for installation.

**26/13 DEFIBRILLATOR**

Council considered any requirements for a second parish defibrillator. This item will be added to the Village Engagement plan.

**26/14 EHPC WEBSITE**

Council RESOLVED to approve the addition of Cllr Bell as a Website editor.

**26/15 PARISH EMERGENCY PLAN**

Council considered this item which will added to the Village Engagement plan.

**26/16 PARISH CORRESPONDENCE**

Council consider correspondence from a resident regarding repeater vehicle activated signage. This item will be added to the Village Engagement Plan.

## 26/17 FINANCE & ACCOUNTS

- a. Council confirmed receipt of the financial reports for December
- b. Internal Control Officer Cllr Cooper verified Bank Reconciliation and Invoices for December 2025
- c. Bank Balance as at 31<sup>st</sup> December 2025
  - i. Current Account £7182
  - ii. Instant Access Account £80,285

## 26/18 PAYMENTS

Council RESOLVED to:

- i. ratify the payments in appendix 1
- ii. approve payments in appendix 2

## 26/19 RECEIPTS

Council noted receipts in appendix 3

## 26/20 REGULAR REPORTS

To receive any reports

<b>Cemetery:</b> no further report	MW
<b>Defibrillator:</b> no further report	MW
<b>Highways:</b> A resident reported a Streetlight not working outside 47 Holdenby Road and dim Streetlight outside Number 65, e-on have been informed. Overgrown tree at Barn Acre obscuring Street Light.	RB
<b>Mowing and Maintenance:</b> no report	MW
<b>Police Liaison Officer:</b> no report	JL
<b>Playing Field:</b> General updates including matting and swings and are currently being costed, power washing and re-seeding is taking place. Comedy night is scheduled for March	JC
<b>Village Hall Committee:</b> Cllr Bell reported that the heating and hot water systems are being reviewed.	ML
<b>CAN Champion:</b> Cllr Bell has a meeting scheduled with the resident that is the CAN champion.	NB

## 26/21 ITEMS FOR NEXT AGENDA

None

## 26/22 DATE OF NEXT MEETING

23<sup>rd</sup> March 2026 at 7pm at the Village Hall.

**2026 Meeting Dates:** 21st May (Annual Parish Meeting and Annual Parish Council Meeting), 20th July, 28th September, 9th November (Finance Committee meeting), 23rd November

**Appendix 1 – Payments made outside meetings**

<b>Payee</b>	<b>Details</b>	<b>Amount £</b>
Clerk	Staff Costs - November	-----
HMRC	Tax and NI - November	-----
WNC	Election Costs	64.50
AG International	Cemetery mapping	2680.80
Village Hall	Hall Hire	42.00
Elm Tree	Installation of Dog Poo Bin	90.00
Glasdon	Purchase of Dog Poo Bin	343.20
Valda Energy	Street Lighting December	124.17
Valda Energy	Street Lighting December	5.60
Unity Trust Bank	Bank Charges	6.00
Clerk	Staff Costs - December	-----
HMRC	Tax and NI - December	-----

**Appendix 2 – Payments to approve**

<b>Payee</b>	<b>Details</b>	<b>Amount £</b>
Scribe	Annual Accounts package subscription	532.80
Clerk	Expenses	62.65
Elm Tree	Cutting back of overgrown shrubs – Cemetery	50.00

**Appendix 3 – Receipts to note**

<b>Received from</b>	<b>Details</b>	<b>Amount £</b>
Unity Trust Bank	Bank Interest	440.03

Signed: \_\_\_\_\_

**Marysia Wells - Chair****Date: 23<sup>rd</sup> March 2026**