

# EAST HADDON PARISH COUNCIL

Draft Minutes of the  
**Meeting of East Haddon Parish Council**  
 Held on Thursday 25<sup>th</sup> July 2024 at 7.00pm at East Haddon Village Hall.

**In attendance:** Cllr M Wells (Chair), Cllr J Cooper (Vice), Cllr J Lambert, Cllr M Longley, Cllr M Marsh and Cllr P Wells.

**WNC Cllr:** Cllr P Bignell

**Clerk and RFO:** Mrs E Gibson

**Apologies:** Cllrs B Hennessey and G Wrathall.

## AGENDA

**2024.01 PUBLIC FORUM:** No members of the public in attendance. Verbal report given by WNC Cllr Bignell. Attention drawn to the WNC Draft Local Transport Plan consultation. Sporting events to be held in the County this year and next: Men's cycling event and a Women's Rugby World Cup game.

**2024.02 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.** Council **RESOLVED** to approve apologies from Cllrs Hennessey and Wrathall.

**2024.03 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 9<sup>TH</sup> MAY 2024.** Council resolved to approve.

**2024.04 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:**

**To receive**

1. Non-pecuniary: None.
2. Disclosable Pecuniary Interest: None.

**2024.05 CO-OPTION OF NEW COUNCILLOR:** Council considered applications for the Cllr Vacancy at the May meeting, Cllr Brinkman was co-opted. Clerk to follow up and send relevant documents for completion and add to group email.

## 2024.06 RESOURCES

a) **Income received:** None.

b) **Payment of outstanding invoices:** Parish Council resolution to approve those listed plus additional received between 19<sup>th</sup> July 2024 and 25<sup>th</sup> July 2024

DATE	PAYEE	DETAIL	PAYMENT METHOD	AMOUNT EX vat	VAT	TOTAL AMOUNT
25.05.2024	E Gibson	Salary May 24	BT			-----
25.05.2024	HMRC	PAYE May 24	BT			-----
08.06.2024	Yu Energy	Streetlighting May 24	DD	19.21	0.96	20.17
08.06.2024	Yu Energy	Streetlighting May 24	DD	107.77	5.39	113.16
06.06.2024	Connolly Accountant	May 24 Payroll	DD	15.98	3.20	19.18
06.06.2024	A Moser	Handbells box	BT			265.00
06.06.2024	Elm Tree	Invoice #1856	BT			130.00
06.06.2024	Elm Tree	Invoice #1867	BT			55.00
24.06.2024	Elm Tree	Invoice #1896	BT			440.00
24.06.2024	EH Village Hall	Meeting hire	BT			20.00
25.06.2024	E Gibson	Salary June 24	BT			-----
25.06.2024	HMRC	PAYE June 24	BT			-----
01.07.2024	Connolly Accountant	Payroll June 24	DD	15.98	3.20	19.18
27.06.2024	Elm Tree	Invoice #1910	BT			45.00
08.07.2024	Yu Energy	Streetlighting June 24	DD	19.52	0.93	18.59
08.07.2024	Yu Energy	Streetlighting June 24	DD	100.67	4.79	95.88
03.07.2024	Elm Tree	Mowing invoice#1918	BT			130.00
25.07.2024	E Gibson	July 24 salary	BT			-----
31.07.2024	HMRC	PAYE HMRC July 24	BT			-----
25.07.2024	E Gibson	Mileage May- July 24	BT			25.55
30.07.2024	Elm Tree	Mowing invoice #1935	BT			130.00
29.07.2024	D Dyer	Cemetery works	BT			120.00
04.08.2024	Connolly Accountant	Payroll July 24	BT	15.98	3.20	19.18
29.07.2024	Kilsby PC	Office phone share Apr-Jul 24	BT			14.13

c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 30<sup>th</sup> June 2024.** Council **RESOLVED** to approve and internal controls and checks were undertaken.

d) **Clerk recruitment:** Council discussed the formation of a recruitment committee. Council **RESOLVED** to appoint

# EAST HADDON PARISH COUNCIL

Cllr M Wells and Cllr J Cooper to the recruitment committee. Council **RESOLVED** to delegate the decision of who to appoint to the recruitment committee as they would be undertaking the interviews.

- e) **Funding request letter Long Buckby Library:** Council to discussed and **RESOLVED** to donate £250.
- f) **Financial Regulations:** Council considered the new draft financial regulations **RESOLVED** to adopt.

## 2024.06 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution: None.**

Previous Applications			
Application No.	Description	Location	Decision
<a href="#">2023/7946/MAF</a>	Construction of coffee shop, gymnasium, offices, flexible office space and associated car parking.	Land at Grovelands Business Park West Haddon Road East Haddon NN6 8FB	Outstanding
<a href="#">2024/1253/FULL</a>	Rear single storey extension	57 Holdenby Road, East Haddon.	Approved

- b) **Planning application decisions to report (if any):** None.
- c) **Planning appeals for information:** APP/W285/W/23/3327830, Hall Farm, East Haddon. **Appeal allowed.**
- d) **Planning Committee for information:** None.

## 2024.07 CHURCHYARD CEMETERIES, OPEN SPACES AND PARISH PROPERTY

- a) **Cemetery Issues:** None.
- b) **Mowing/Maintenance Issues (if any):** None. Reminder to be sent to contractor regarding churchyard mowing for upcoming wedding.
- c) **New defibrillator:** Council considered the installation of a new defibrillator at the Holdenby end of the village. Cllr M Wells to liaise with First Responder located in the village to assess need and location if another one purchased. Options such as an application for a new one through BHF to also be considered.
- d) **Noticeboard:** Council considered the purchase and installation of a replacement noticeboard on Holdenby Road. Council **RESOLVED** to purchase a new noticeboard to a total value of £1500 for item and fitting. Money to come from the remaining CIL funds. Cllr M Wells to look at some options, Clerk to confirm whether a licence is necessary from Highways as on Highways land.
- e) **Plaque for tree in churchyard:** Council considered the purchasing of a plaque for the tree planted in the churchyard. Council **RESOLVED** to purchase a plaque to a maximum cost of £100.

## 2024.08 HIGHWAYS

- a) **General Highways issues update:** Council discussed Highways updates on village issues. A428 has been resurfaced, no date yet for the new speed limit being implemented. Vegetation obscuring signs has been reported to Highways. Council is still working with WNC regarding speeding issues in and around the village. Cllr M Wells will contact WNC to request speed monitoring in the village. It has now been established that the current speed camera is too old to accept any updates, therefore a quotation for a new device will be sought.

## 2024.09 POLICING AND NEIGHBOURHOOD WATCH

- a) **Update from Police Liaison Representative: (PLR).** No updates of note. Crime levels are very low in East Haddon with nothing being reported of late.

**2024.10 CONSULTATIONS REQUIRING A RESPONSE:** Council to consider any additional consultations received.

**2024.11 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).** None.

**2024.12 DATE OF NEXT MEETING:** Date of next PC meeting Thursday 26<sup>th</sup> September 2024 at 7pm.

**MEETING CLOSED: 19.51**

Signed.....  
Chair East Haddon Parish Council

**Date:**