

EAST HADDON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

1. Please switch off mobile phones as they may disrupt a meeting.
2. Councillors and parishioners are advised that this meeting maybe recorded.

Chair: Councillor Marysia Wells

Clerk: Mrs Emma Gibson
14 The Scarplands
Duston
Northampton
NN5 6EY

Tel/Fax 07715651904
Email: clerk@easthaddonparishcouncil.gov.uk

Dear Councillor

You are hereby summoned to attend the following

The Annual Meeting of East Haddon Parish Council

On Thursday May 19th 2022 at 7.00pm at East Haddon Village Hall.

for the purpose of transacting the following business.

EAST HADDON ANNUAL MEETING OF THE PARISH

MAY 19th 2022 at 7.00 pm

AGENDA

2022.124 Chairman's Report – a summary of the activities of the Parish Council

2022.125 Statement of Parish Council Accounts 2021-22

2022.126 Report from WNC Cllrs

2021.127 Reports from village organisations.

2021.128 Public forum

2021.129 Close the meeting

ANNUAL MEETING OF EAST HADDON PARISH COUNCIL

Members of the public and press are invited to address the Council at its Open Forum from 7.30 pm to 7.45 pm.

A G E N D A

2022.01 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chair, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time. All speakers will normally be asked to introduce themselves and address their remarks to the Chair.
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

2022.02 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

2022.03 ELECTIONS OF CHAIRMAN: Council to elect a Chair and Vice Chair and receive declaration of acceptance of office.

2022.04 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 17TH MARCH 2022.

2022.05 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE

AGENDA:

To receive

1. Non-pecuniary
2. Disclosable Pecuniary Interest

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2022.06 Council to re-appoint representatives to the Playing Field Association, Village Hall Committee and Police Liaison Representative. Council to resolve to approve nominated Cllrs.

2022.07 Council to review Standing Orders, Financial Regulations and Risk Assessment:

1. To review and approve changes to Standing Orders necessary in respect of any new legislation.
2. Parish Council to review Financial Regulations and make resolution to adopt.
3. Parish Council to review Risk assessment and Risk Management document and make resolution to adopt.

2022.08 INVENTORY OF LAND AND ASSETS (including buildings and office equipment)

Parish Council to review and make resolution to adopt.

2022.09 MEMBERSHIP OF OTHER BODIES (by Council and/or employees)

Parish Council to review and make resolution as to continuation or otherwise. In particular the following:

- a) Northamptonshire County Association of Local Councils – NCALC.
- b) Society of Local Council and Clerks – SLCC.

2022.10 DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF FULL COUNCIL FOR THE YEAR 2021/22 AND THE ANNUAL PARISH MEETING (HELD IN EAST HADDON VILLAGE HALL UNLESS OTHERWISE STATED)

Parish Council make resolution to review and adopt.

Thursday 19th May 2022

Thursday 14th July 2022

Thursday 22nd September 2022

Thursday 24th November 2022

Thursday 26th January 2023

Thursday 23rd March 2023

Annual Meeting of the PC Thursday 11th May 2023

Council to make a resolution to allow flexibility in meeting dates. Council may review the above dates and re-arrange if necessary. Public notice of any changes of meeting dates will be communicated via the noticeboard or website at least one week in advance of meeting date.

2022.11 RESOURCES (STAFFING AND STRATEGY) COMMITTEE

a) Update (if any)

b) Annual Return 2021/22

1. Resolution to approve Annual Governance Statement (Section 1).
2. Resolution to approve Annual Return Accounting Statement (Section 2).
3. Resolution to approve End of Year accounts and explanation of variances (if any).
4. Council to agree dates for the exercise of public rights as 13 June 2022 until 22 July 2022.

c) **Internal Audit** – The Council's internal audit for year ending 31st March 2022 has taken place. A copy of the report has been circulated to Councillors and will be made available on the Council's website. Council to consider and make resolution to accept Internal Auditor's report.

2022.12 RESOURCES

a) **Income received:**

WNC 1st Precept: £11,438.00

Field rent: £101.00

b) **Payment of outstanding invoices:** Parish Council resolution to approve those listed plus additional received between 13th May 2022 and 19th May 2022.

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DATE	PAYEE	DETAIL	PAYMENT METHOD	AMOUNT EX vat	VAT	TOTAL AMOUNT
19/04/2022	Npower	Streetlight electricity	DD	£189.78	£9.49	£199.27
12/04/2022	Elm Tree	Mowing	BT			£130.00
	Maintenance: 1139					
12/04/2022	Connolly	Payroll 21-22	BT	£51.00	£10.20	£61.20
	Accountants					
14/04/2022	East Haddon PFA	Grant 2022	BT			£2000.00
14/04/2022	East Haddon Village Society	Grant 2022	BT			£200.00
14/04/2022	Friends of East Haddon School	Grant 2022	BT			£1200.00
19/04/2022	Elm Tree	Mowing	BT			£130.00
	Maintenance: 1159					
25/04/2022	E Gibson	April Salary	BT			£279.80
19/04/2022	HMRC	PAYE April 22	BT			£63.40
29/04/2022	Spratton PC	Office Phone Share April 22	BT			£4.76
28/04/2022	Defib store	Defibrillator batteries	BT	£65.00	£13.00	£78.00
29/04/2022	Spratton PC	New financial yr stationery	BT			£4.48
03/05/2022	Connolly	Payroll April 22	BT	£15.00	£3.00	£18.00
	Accountants					
20/05/2022	Elm Tree	Mowing	BT			£130.00
	Maintenance: 1178					
20/05/2022	E Gibson	Mileage	BT			£5.85
20/05/2022	Elm Tree: 1201	Mowing May 22	BT			£130.00
	Maintenance					
07/05/2022	Npower	Streetlight electricity	DD	£177.83	£8.89	£186.72
		April invoice				
25/05/2022	E Gibson	May salary	BT			£279.80
25/05/2022	HMRC	PAYE May	BT			£63.40
20/05/2022	Spratton PC	Printer paper and cartridges share	BT			£7.44

c) Bank balances, Bank Reconciliations and Receipts and Payments report to 1st April and 1st May 2022.
Council to make resolution to approve.

2022.13 PLANNING EXECUTIVE COMMITTEE

- a) Planning Applications to consider and make resolution: None.
- b) Planning application decisions to report (if any): None.
- c) Planning appeals for information: None.
- d) Planning Committee for information: None.

2022.14 CHURCHYARD CEMETERIES, OPEN SPACES AND PARISH PROPERTY

- a) **Cemetery Issues:** Complaint regarding disruption to the cemetery during grave digging. Council to discuss and make any necessary resolution.
- b) **Mowing/Maintenance Issues (if any):** None.
- c) **Village Committee updates:** Cllrs to report on any Committees at which they have been in attendance. Council to make resolutions that maybe required upon receiving up-dates.
- d) **Jubilee Planting and events:** Up-date to be discussed regarding a tree and village events for the Jubilee, Council to make a resolution as necessary.
- e) **Village Christmas lights:** Up-date to be received on the purchase of Christmas lights for the village. Council to consider and make a resolution as required.
- f) **Bus shelter refurbishment:** Up-date to be discussed, and any resolution made as needed.
- g) **Cedar Trees:** Up-date to be received.
- h) **Thermal imaging camera:** Council to discuss use of thermal imaging cameras that can check the thermal efficiency of people's houses. Cllr P Wells to report on such initiatives.

2022.15 HIGHWAYS

- a) **Speeding and parking issues:** Up-date to be received after Cllrs meeting with WNC Highways liaison officer. Council to consider and make any resolution necessary. Council to discuss speeding and Speedwatch initiative.
- b) **Monitoring and recording speeding in the village:** Proposal to hire a radar speed gun to enable Council to conduct its own survey and gather data. Such data could then be used to help inform what speed reduction schemes could be most effective and cost effective. Council to discuss and make a resolution regarding this.

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2022.16 CONSULTATIONS REQUIRING A RESPONSE: Council to consider any additional consultations received between the 13th and 19th May 2022.

2022.17 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).
a) **PCSO Village visit:** PCSO visited the village on the 5th May 2022: Any up-date from this to be received.

2022.18 DATE OF NEXT MEETING: Date of next meeting Thursday 14th July at 7pm T.B.C.

2022.19 CONFIDENTIAL ITEM: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

a) **Cemetery burial request:** Request from former resident to be buried in the village.

b) **Staffing issues:** National Pay review implementation.



Signed.....
Emma Gibson, Clerk to East Haddon Parish Council

Date: 13th May 2022

Meeting dates:

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