

Chair: Marysia Wells

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## Draft Minutes of the Meeting of East Haddon Parish Council

held on Thursday 14<sup>th</sup> July 2022, at East Haddon Village Hall, East Haddon at 7.00 pm.

**Present:** Cllrs Marysia Wells (Chair), Cllr Jif Cooper, Cllr Barry Hennessey, Cllr Malcolm Longley, Cllr Margaret Marsh, Iain Stewart and Cllr Peter Wells.

**In attendance:** Mrs Emma Gibson Clerk and RFO and two members of the public.

**Apologies:** Cllr Jonathan Lambert and Cllr Gilly Wrathall. WNC Cllr P Bignell.

**2022.20 PUBLIC FORUM:** No members of the public wished to speak during the public session.

**2022.21 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.** Council **RESOLVED** to approve.

**2022.22 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 19<sup>TH</sup> MAY 2022 AND EXTRAORDINARY MEETING HELD ON MONDAY 6<sup>TH</sup> JUNE 2022.** Council **RESOLVED** to approve with a change to the 6<sup>th</sup> June minutes under the public session which should read "one resident" instead of "some residents".

**2022.23 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:**

**To receive**

1. Non-pecuniary: None.
2. Disclosable Pecuniary Interest: None.

**2022.24 RESOURCES**

**a) Income received:**

HMRC VAT refund: £2,611.50

Bank interest: £9.39

**b) Payment of outstanding invoices:** Parish Council **RESOLVED** to approve those listed plus additional received between 8<sup>th</sup> July 2022 and 14<sup>th</sup> July 2022.

DATE	PAYEE	DETAIL	PAYMENT METHOD	AMOUNT EX vat	VAT	TOTAL AMOUNT
10/06/2022	Connolly Accountants	May payroll	BT	£15.78	£3.16	£18.94
10/06/2022	Elm Tree Maintenance	Mowing #1225	BT			£130.00
24/06/2022	E Gibson	June salary	BT			£331.00
30/06/2022	HMRC	PAYE June	BT			£76.20
28/06/2022	NCALC	Annual subscription	BT	£546.54	£40.00	£586.54
28/06/2022	Elm Tree Maintenance	Mowing #1263	BT			£130.00
28/06/2022	Elm Tree Maintenance	Mowing #1244	BT			£130.00
28/06/2022	Connolly Accountants	June payroll	BT	£15.78	£3.16	£18.94
30/06/2022	Unity Bank	Service charge	BT			£18.00
06/07/2022	Elm Tree Maintenance	Mowing	BT			£130.00
25/07/2022	E Gibson	July salary	BT			£283.60
29/07/2022	HMRC	July PAYE	BT			£64.40
06/07/2022	Elm Tree Maintenance	Mowing#1280				£130.00
25/05/2022	East Haddon Village society	QJ celebrations				£50.00
01/07/2022	Spratton Parish Council	Office phone				£4.79

**c) Bank balances, Bank Reconciliations and Receipts and Payments report to 1<sup>st</sup> July 2022:**

Council **RESOLVED** to approve.

**d) Quote for streetlighting energy provider:** Provider did not contact the Clerk. Clerk to contact again for quotes. Council **RESOLVED** to delegate authority to the Clerk to agree a better deal if it is timebound.

**2022.25 PLANNING EXECUTIVE COMMITTEE**

**a) Planning applications to consider and make resolution:** None.

**b) Planning application decisions to report (if any):** None.

**c) Planning appeals for information:** None.

**d) Planning Committee for information:** None.

- e) **Red Lion licence application:** Council discussed the current position and **RESOLVED** to monitor the situation for 6 months once the conditions change. If residents complain to the licencing authority, they should copy in the PC so they can collate the complaints and any examples of breaches. It may help any complaints to have PC support.

## 2022.26 CHURCHYARD CEMETERIES, OPEN SPACES AND PARISH PROPERTY

### a) Cemetery Issues:

1. Council **RESOLVED** to approve the headstone application submitted.
2. Council considered a “no entry/access” sign for the cemetery access road and **RESOLVED** to purchase. Council needs to establish if there is a wall it can be attached to. Once this is agreed then then work to be undertaken.
3. Footpath leading from cemetery to terrace, Council discussed the maintenance responsibility for this area. This will be reported on StreetDoctor.

b) **Mowing/Maintenance Issues (if any):** Up-dates received. There is Elderflower growing into the kissing gate at the cemetery Cllr M Wells to tidy up.

c) **Village Committee updates:** Up-dates received. Village Hall Committee is meeting next week. Cllr Longley agreed to be the PC Trustee. Playing Field Association are applying for grants for the work that is needed. Village Society have had a talk on the story of the country houses and landed estates of Northamptonshire since 1880' and in July will have a talk by Cllr Barry Hennessey is entitled 'We made a garden – the story of Limetrees'. A Christmas/Winter social is planned for the 10<sup>th</sup> December 2022.

d) **Jubilee Planting:** Up-date received. PC will need a faculty to be able to plant in the churchyard. Location and type of tree to be provided so permission can be considered. A site visit may be required. Cllr M Wells to organise.

e) **Village Christmas lights:** No up-date at this meeting to be carried to September.

f) **Tree Holdenby Road:** Council discussed trees on Holdenby Road, a query has been raised by resident that they need cutting but ownership needs to be established. Council agreed that they did not have responsibility for this tree or any trees in the village, only the Parish Council field. If the tree is on the verge, it would be WNC Highways' responsibility if on the homeowner's property it would be their responsibility.

g) **Bus shelter:** Up-date received. The bus shelter has been painted, the stone replacement is yet to be completed. Clerk to chase when this will be done. Repairs needed to some tiles on the roof. Clerk to ask P Haywood to quote for this.

## 2022.27 HIGHWAYS

a) **Monitoring and recording speeding in the village:** Proposal to hire/purchase a radar speed gun to enable Council to conduct its own survey and gather data. Such data could then be used to help inform what speed reduction schemes could be most effective and cost effective. Council discussed the pros and cons of renting/purchasing a gun. Also, the possibility of having a formal traffic survey completed. Cllr Hennessey to look at cost of purchasing a gun and Clerk to look at the cost of a traffic survey.

b) **Thermal imaging camera:** Council discussed the purchase of a thermal imaging camera for village use. Council established that they need to get together a proposal as to how the use of the camera would work in practice. For example, would it be on a hire/deposit basis to villagers, and what is the demand for it in the village. Clerk to contact other Councils to see how their schemes have been working.

**2022.28 Village Survey:** Up-date Village Survey received still a work in progress. To be discussed further in September's meeting.

**2022.29 Parish Online:** Up-date received on the use of the Parish Online tool and asset mapping. Council discussed the continued use of it. The general view is that this tool is not of enough benefit to East Haddon to warrant the £75 p.a fee. During discussions it was established that the PC's website does not have the functionality that the PC would like going forward. Clerk to get quotes to look at another website provider and designs.

**2022.30 CONSULTATIONS REQUIRING A RESPONSE:** Council to consider any additional consultations received between the 8<sup>th</sup> and 14<sup>th</sup> July 2022. None.

**2022.31 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).**  
None.

**2022.32 DATE OF NEXT MEETING:** Date of next meeting Thursday 22<sup>nd</sup> September at 7pm T.B.C.

Meeting closed: 20.23

Signed.....  
Chair East Haddon Parish Council

Date:

### Meeting dates:

Thursday 22<sup>nd</sup> September 2022

Annual Meeting of the PC Thursday 11<sup>th</sup> May 2023

Thursday 24<sup>th</sup> November 2022

Thursday 26<sup>th</sup> January 2023

Thursday 23<sup>rd</sup> March 2023